

**NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE
ALUMNI ASSOCIATION**

**BOARD MEETING MINUTES
February 19, 2008**

The Board meeting of the Alumni Association was called to order at 6:15 pm. and was attended by, Don MacLeod, Holly Martin, Gail Hoxie, Lucy LaMere and Kathy Chapman. Officers absent were Cyndie Phillips and Brian Place.

The Informal meeting minutes from the January 28th meeting were reviewed and Gail moved to incorporate the informal meeting notes by reference with February 19th meeting minutes. Lucy seconded. Motion carried.

Treasurer's Report: Gail moved to forego the treasurers report due to the absent of the treasurer. Lucy seconded. Motion carried.

Unfinished Business:

Membership drive/second mailing report: After reviewing the report we all decided that the mailings were not very cost effective. Gail moved to suspend future mailings, based on the membership drive progress report, until we can determine it would be more cost effective. Lucy seconded. Motion carried.

President Douglass had approved \$1000.00 from her budget for the mailings. Kathy will set up an appointment with the president to discuss whether we can still use the approved money for stationery, envelopes, pins, ink cartridges and rubber stamp(for deposit only). Gail moved to allow for the purchase of the stationery, envelopes, pins, ink cartridges and rubber stamp if the funding from the president is approved. Lucy seconded. Motion carried.

Alumni Letter: A letter was supposed to be drafted so it can be sent out with the pins after members join the association. Holly didn't get a chance to do this so it was tabled till the next meeting.

New Business:

Fundraisers: Holly sent away for the bulb fundraiser as well as the Rada cutlery fundraiser. We decided to do both of these fundraisers. Gail moved to do both of the fundraisers. Lucy seconded. Motion carried. Both the bulbs and cutlery orders will need to be received by March 27th and orders will be ready for pickup April 21st. Gail will check to see if we can put the order forms at the information desk as well as the faculty secretary office. She will also get it out on the website so people interested can contact Cyndie if they want to place and order. We will also have it available for people to place an order at the Pot Luck Get Together.

Pot Luck Get Together: We discussed promoting our event. Flyers were made and distributed to those at the meeting. We all took some and will put them up at our local grocery stores, libraries, restaurants, and anywhere we feel they will be effective.

We discussed the 50/50 opportunity. Kathy and Don will see if they have tickets they can supply us with. Holly brought in a game of bingo to share for an icebreaker. Kathy will see if Jenny can make up copies of the bingo cards so everyone can get one when they come in. Lucy will look into getting a D.J. to play as Pete Yanok will be on vacation and won't be available. Kathy will look into finding items she can dig up for door prizes for the bingo game. We decided to meet again next week to finalize the fine detail items of this Pot Luck Get Together.

Next meeting Tuesday February 26th at 6:00pm, student activities bring a bag lunch.

Meeting was adjourned at 8:07 pm.

Respectfully submitted,

Holly B. Martin, Secretary