

NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE

ALUMNI ASSOCIATION

MEETING MINUTES

SEPTEMBER 28, 2010

The September 28<sup>th</sup> Alumni Association Meeting was attended by Holly Martin, Sarah Marggraff, Pete Yanok, and Kathy Chapman.

Holly Martin called the meeting to order at 6:12pm. Pete Yanok made a motion to accept the minutes of the June 16<sup>th</sup> meeting. Sarah Marggraff 2<sup>nd</sup>. All were in favor.

The following items were discussed:

**2009-2010 Annual Report**

See page 4. Pete made a motion to accept the Annual report. Sarah Marggraff 2<sup>nd</sup>. All were in favor.

**2009-2010 Financial Statement**

See page 5. Sarah Marggraff made a motion to accept the Financial Statement. Pete Yanok 2<sup>nd</sup>. All were in favor.

**Officer Elections**

**Chair:**

Sarah Marggraff nominated Pete Yanok for the position of Alumni Association Chair. Holly Martin 2<sup>nd</sup>. Pete Yanok accepted the nomination. No other nominations were submitted. Sarah Marggraff moved to close the nominations for Chair. Holly Martin 2<sup>nd</sup>.

**Treasurer:**

Cyndie Phillips noted via email on June 17, 2010, that she would like to step down as Treasurer, but if necessary, she would continue to serve as Treasurer and continue with the Treasurer's duties with the exception of attending the meetings. The group discussed the possibility of quorum issues with this arrangement. There were no nominations for Treasurer.

**Public Relations Officer:**

There were no nominations for the Public Relations Officer position. The seat remains open.

**Voting:**

Pete Yanok was unanimously voted into the position of Alumni Association Chair. Pete previously served as Vice Chair, which leaves this position open.

In an effort to sustain consistent quorum, Pete Yanok appointed Holly Martin as Acting Treasurer until the position is filled permanently. Holly Martin accepted.

**Vice Chair:**

Now open.

**Treasurer's Report**

Cyndie Phillips submitted the current Treasurer's report (as of 9/28/10) via email. The current balance is \$1,471.48.

The group discussed the possibility of keeping ledger style record keeping.

**Membership**

The Alumni Association currently has 113 members on the database: 44 paid; 69 unpaid. Pete Yanok set a goal to increase paid membership by 50% this year. Sarah Marggraff will send an email to all unpaid members asking for dues payments to support the annual scholarship. She will also generate a list of unpaid faculty/staff of the College including those who have never been members. The list will be brought to the next meeting and the members will decide how they plan to contact these members.

**Facebook**

The Alumni facebook group currently has 116 members. The majority of the facebook group members are unpaid and not on the official database. The group discussed contacting members individually to increase membership.

**Fundraisers**

The group is planning a Car Wash for Spring 2011. Other ideas mentioned were bake sales, dances, and an event at the Elk's Club in Torrington. Discussion of fundraisers was tabled until the next meeting.

**Report from Applications, Emails, and Facebook**

Sarah Marggraff shared member comments, questions and ideas submitted via membership applications, emails, and facebook.

### **Next Meeting**

The next meeting will be held on Tuesday, October 26<sup>th</sup> at 6pm in the Office of Student Activities. The agenda will include fundraising ideas and discussion of membership.

Sarah Marggraff made a motion to adjourn the meeting. Holly Martin 2<sup>nd</sup>. All were in favor. The meeting adjourned at 7:43pm.

Respectfully submitted,

Sarah Marggraff  
NCCC Alumni Association Secretary

# NCCC ALUMNI ASSOCIATION ANNUAL REPORT 2009/2010

The Alumni Association currently has 44 paid members (113 names on our database). The Alumni Association Facebook page has accumulated 116 members.

As of August 31, 2010, our treasury account has a current balance of \$1,266.31.

The 1<sup>st</sup> annual phone-a-thon was held in October 2009 for the purpose of increasing membership and collecting dues payments.

The 2<sup>nd</sup> Alumni newsletter (spring 2010) was created and uploaded to our website in the spring semester. The 3<sup>rd</sup> Alumni newsletter (fall 2010) was printed and distributed, as well as uploaded to our website.

This year's Alumni Association \$500.00 scholarship was awarded to Keith Farrell of Torrington. Holly Martin presented the scholarship at the 2010 award ceremony on May 26<sup>th</sup>, 2010. The Alumni Association scholarship is awarded annually to a graduating student who has maintained a minimum of a 2.5 cumulative GPA, has been accepted for admission to a four-year college or university, and has demonstrated attributes of character, service, and leadership as evidenced by active involvement at NCCC. It is not need based or program specific. Keith will be attending UConn Torrington this fall.

The Alumni Award was awarded to Peter Hauser, PhD. This award is given annually to an outstanding alumnus of NCCC. Holly Martin presented the award at commencement. NCCC professor Paul Atkinson accepted in Dr. Hauser's absence.

Commencement was held on May 27<sup>th</sup>, 2010. Holly Martin gave a speech at commencement about the Alumni Association to the new graduates. Pete Yanok and Jane O'Grady handed out congratulatory cards and alumni pins to the incoming graduates. All 2010 graduates have been made Honorary Members for 2010/2011. Honorary membership will expire in September, 2011.

The 1<sup>st</sup> annual Car Wash fundraiser was held on June 19<sup>th</sup>, 2010. A total of \$335.00 was raised for the Alumni scholarship.

The group decided to form a Social Committee to plan social events. The first meeting of the Social Committee was held on Wednesday, July 21<sup>st</sup>, 2010 at P. Sam's restaurant in Torrington.

Respectfully submitted,

Sarah Marggraff  
NCCC Alumni Association Secretary

# NCCC Alumni Association 2009/2010 Financial Statement

<b>Balance as of 8/31/2009</b>	<b>\$2,100.00</b>
Income	\$761.98
Expenses	-\$1,595.67
<b>Balance as of 8/31/2010</b>	<b>\$1,266.31</b>