

Northwestern Connecticut Community College

Application for Admission



Park Place East Winsted, CT 06098
www.nwcc.commnet.edu
(860) 738-6330

Retain this instruction sheet for your information.

State of Connecticut
Board of Governors for Higher-Education
Board of Trustees of Community-Technical Colleges

Find the student type that best describes you, then follow the easy steps to enroll at NCCC. In order to complete your application file and register for courses, you must submit all required documents.

All students who apply for Financial Aid must complete the admissions process (matriculate into a degree or certificate program)

NEW

First time college student

- Complete the **Application for Admissions** and submit it with the \$20.00 application fee.
- Submit **proof of high school completion** or GED completion (submit transcript upon admission followed by a final high school transcript after graduation)
- Submit **immunization records** for measles, mumps, rubella, and varicella* if you were born after 1956 (waived for graduates of Connecticut high school in 1999 or later or if a first time non-degree student enrolled for less than 12 credits. Mumps and varicella effective 8/1/10)
- After receipt of your application, information will be sent about arranging for you to take the computerized **Placement Test** required of all new students prior to enrollment.**

* High School Partnership students do not apply for admission. See your guidance counselor at your high school.

** SAT scores of 550 Math, 450 Critical Reading and Writing satisfy the testing requirements.

TRANSFER

Have attended a college other than NCCC prior to enrollment at NCCC

- Complete the **Application for Admission** and submit it with the \$20.00 application fee. (If you applied to another CT community college, this fee is waived).
- Submit **proof of high school completion** or GED completion (diploma or transcript).
- Submit **immunization records** for measles, mumps, rubella, and varicella if you were born after 1956 (waived for graduates of a Connecticut high school in 1999 or later or if a first time non-degree student enrolled for less than 12 credits. Mumps and varicella effective 8/1/10)
- Submit **transcripts** of previous course work to determine if the computerized **Placement Test** can be waived. If you are in a degree/certificate program and are requesting an official transfer evaluation, an official copy must be requested and sent from previous college(s) to NCCC Administrations Office.

RE-ADMIT

Haven't been back to NCCC in two or more years

- Submit **Readmission Application** available at the admissions office and online.
- Please **call the Admissions Office** to verify that we have all the records needed for you to register including:
 - Proof of high school or GED completion
 - Immunization records
 - Placement Test results or completed Math or English courses.

NON-DEGREE

Taking a Class or Part Time Schedule

- Apply for admissions (fax: 860 738-6437)
- Pay \$20 fee (*use credit card if fax*)
- Include unofficial college transcripts (*to show that course pre-requisites are met*) OR call 860 738-6330 to schedule a placement test.

STUDENT CREDIT CARD

____ Visa ____ MasterCard

Number _____

Expiration Date _____

Signature _____



The small college that does great things

Financial Assistance

A diverse financial aid program is available to students who are in need of financial assistance. Financial Aid Office: Telephone: 860-738-6326. Students must apply for Financial Aid online at www.nwcc.commnet.edu and click on to the Financial Aid link.

Placement Testing

Prior to registration the Admissions Office staff will contact all new students to schedule a placement test appointment. Testing is provided at no cost to the student. The purpose of placement testing is to advise students of the proper level of their first courses at the College. Computerized tests cover reading, writing and mathematical skills. To prepare for the test, refer to the college website at www.nwcc.commnet.edu and click on to the Admissions link.

For directions to the college please see our web page at www.nwcc.commnet.edu

Office of Admission

Northwestern Connecticut Community College
Park Place East • Winsted, CT 06098-1798
(860) 738-6330
admissions@nwcc.commnet.edu

Veterans

Veterans are encouraged to contact the Veterans Counselor. Waivers of tuition may be available and the Veterans Counselor will assist veterans with the appropriate forms. To expedite the process for applying for benefits, veterans should bring a DD214 (separation papers) to the Veterans Counselor. Telephone: 860-738-6306.

Students with Physical and/or Learning Disabilities

It is highly recommended that students with physical and/or learning disabilities contact the Counselor for Students with Disabilities. Information on special services such as individualized testing, and special parking is available. Telephone: 860-738-6307.

International Students

International students must apply by June 1 for the fall semester and October 1 for the spring semester. Please refer to the college website for specific requirements. www.nwcc.commnet.edu

Degree And Certificate Programs Offered By NCCC:

Associate Degree Programs

Allied Health Administration
Animation & Video Arts Option
Business and Management
Administration:
 Accounting Option
 Banking Option
 Hospitality Option
 Marketing & Sales Option
 Office Operations Manager Option
Computer Systems Technology:
 Computer Information Systems Option
 Computer Programming Option
 Webmaster/Internet Design Option
Criminal Justice

Deaf Studies
Early Childhood Education
Engineering Science
Environmental Science:
 Natural Resources Option
Fine Art
Graphic Communication Design
General Studies
Human Services
Interpreter Preparation Program:
 ASL/English
Liberal Arts and Sciences (A.A.)
Liberal Arts and Sciences (A.S.)
 Transfer Pathways: Biology, English,
 History, Psychology, Teaching (*Early
 Childhood, Elementary, Secondary*)

Medical Assistant
Therapeutic Recreation
Technological Studies:
 Engineering Technology Option
 Industrial Technology Option
Veterinary Technology
Undeclared Major
Non-Degree (CZ99) No selection at this time.
Note: If you intend to apply for financial aid you **cannot** select this option: you must select a program. Also, College policy requires that all students enroll in a degree or certificate program at the completions of 12 credits.

Certificate Programs

Adventure Education
Child Development Associate Prep
Computer Business Applications
Computer Programming
Computer Systems Technology
Deaf Studies

Digital Publishing
Fine Arts
Graphic Design
Health Career Pathways
Home Child Care
Hospital Patient Care Technician

Human Services
Medical Assisting
Photography
Therapeutic Recreation
Veterinary Assistant
Webmaster/Internet Design

Special Admission

Physical Therapist Assistant (*Consortium Program with NVCC*)
Pre-Nursing (*Choose General Studies and Health Career Pathways*)



APPLICATION FOR ADMISSION

For Office use only	Date _____
Banner ID @ _____	
Received _____	Entered _____
Entered by _____	
Admit type _____	Student Type _____
Ability to Benefit met <input type="checkbox"/> Yes <input type="checkbox"/> No	
Application fee paid <input type="checkbox"/> Yes <input type="checkbox"/> No	
Cash _____	Check # _____ Waived _____
Credit Card _____	Deferred _____

STUDENT INFORMATION

Applicant's Legal Name _____
Last First Middle

Former Last Name (s) _____

Social Security Number (required by Federal Law) (_____ - _____ - _____) Birth date _____ - _____ - _____
MM DD YYYY

Mailing Address _____
No and Street Apt. # City State Zip

Permanent Address _____
No and Street Apt. # City State Zip

Telephone Home _____ Work _____ Cell _____
Area Code Area Code Area Code

Email _____ (Required) Gender Male Female

Have you previously attended this college? Yes No If Yes, when? _____

Have you previously attended a CT Community College? Yes No If Yes, where? _____

For what semester are you applying? Fall Spring Summer Winter Year _____

CITIZENSHIP

Are you a United States citizen? Yes No
If not, are you a Permanent Resident (green card holder) ? Yes No

ETHNICITY/RACE

Please provide the following race and ethnic data. This information is requested on a VOLUNTARY basis by the U.S. Department of Education, National Center for Education Statistics. Your answer will not affect admission to or registration in the college.

Ethnicity: Hispanic/Latino Non-Hispanic? Non-Latino Choose not to respond (None)
What is your race? Choose one or more:
 White (10) Black or African American (20) Asian (45) American Indian or Alaskan Native (50)
 Native Hawaiian or Other Pacific Islander (80) Other (90) Choose not respond (60)

FAMILY EDUCATIONAL BACKGROUND

Does either of your parents hold a Bachelor's degree (four year college degree) or higher? Yes No

MILITARY STATUS

Are you a United States Veteran? Yes No Are you currently on active military duty? Yes No
Are you currently a dependent of an active military family? Yes No

CONNECTICUT RESIDENCY

Are you a legal resident of Connecticut? Yes No

Connecticut law requires that a student be a citizen or permanent resident living in Connecticut for 12- months prior to the beginning of the semester to be eligible to receive in-state tuition.

DEGREE STATUS

In which Degree/Certificate Program are you planning to enroll? _____

Use list of majors on page 2.

Please put major name from list here

HIGHEST EDUCATIONAL LEVEL (check one only)

- | | | |
|--|---|--|
| <input type="checkbox"/> No High School Diploma or GED (01) | <input type="checkbox"/> High School Diploma or G.E.D. (02) | <input type="checkbox"/> Some College (06) |
| <input type="checkbox"/> Undergraduate Certificate (05) | <input type="checkbox"/> Associate Degree (07) | <input type="checkbox"/> Bachelor Degree (08) |
| <input type="checkbox"/> Master Degree (09) | <input type="checkbox"/> Other Advanced Degree (10) | <input type="checkbox"/> Doctoral Degree (11) |
| <input type="checkbox"/> First Professional Degree (J.D., M.D., D.D.S., L.L.B.) (12) | | <input type="checkbox"/> Sixth Year Certificate (13) |

EDUCATIONAL GOALS (check one only)

- | | | |
|--|--|---|
| <input type="checkbox"/> Certificate (Credit) (CT) | <input type="checkbox"/> Transfer without an Associate Degree (DN) | <input type="checkbox"/> Improve English skills/proficiency (ES) |
| <input type="checkbox"/> Associate Degree (DG) | <input type="checkbox"/> Job preparation/retraining course (JB) | <input type="checkbox"/> Developmental (college preparation) education (DV) |
| <input type="checkbox"/> Fulfill another college's requirement(s) (AC) | <input type="checkbox"/> Job Promotion (JP) | <input type="checkbox"/> Unsure at this time (UN) |
| <input type="checkbox"/> Transfer with an Associate Degree (DT) | <input type="checkbox"/> Personal Development course(s) (PD) | <input type="checkbox"/> Other goal (NL) _____ |

ACADEMIC BACKGROUND

Do you have a high school diploma? Yes No Pending Graduation Year (anticipated or actual) _____

Name of high school _____ Town _____ State _____ Country _____

Do you have a general equivalency diploma? (GED) Yes No Year _____ GED # _____ Town/ State _____

Do you have an adult high school diploma? Yes No Year _____ Town/State _____

Do you have a home schooled diploma? Yes No Graduation Year (anticipated or actual) _____

Have you participated in the High School Partnership program through the CT Community Colleges? Yes No

Have you participated in the Tech Prep program through the CT Community Colleges? Yes No

PREVIOUS COLLEGE BACKGROUND

College Name	State	Dates of Attendance	Graduation Date	Degree Awarded

Degree or Certificate students must submit official transcript(s) to the Admissions Office. If you wish to receive consideration for exemption from placement testing enclose an unofficial transcript. Submit SAT scores when appropriate.

INTERNATIONAL STUDENT INFORMATION

Are you an International Student who needs an I-20 form for an F-1 Visa? Yes No

Other Visa Holder (indicate type) _____ Visa Admission Number _____

Visa Start Date _____ Visa End Date _____

DD-MM-YY

DD-MM-YY

International Address _____

EMPLOYMENT INFORMATION

Check appropriate option: Employed full-time Employed part-time Not employed

Name of Employer _____

Town and State of Employer _____

Title/Position _____ Does your employer have a tuition reimbursement program? Yes No

TERMS OF ACCEPTANCE

To the best of my knowledge and belief the information given on this application is complete and accurate. I realize that failure to disclose fully and accurately all facts relating to this application could be grounds for suspension. If admitted, I will comply with all the rules and regulations of the College.

Date _____ Signature of Applicant _____