

# Northwestern Connecticut Community College

## Application for Admission



Park Place East Winsted, CT 06098  
 www.nwcc.commnet.edu  
 (860) 738-6330

*State of Connecticut*  
*Board of Governors for Higher-Education*  
*Board of Trustees of Community-Technical Colleges*

*Retain this instruction sheet for your information.*

Find the student type that best describes you, then follow the easy steps to enroll at NCCC. In order to complete your application file and register for courses, you must submit all required documents.

All students who apply for Financial Aid must complete the admissions process (matriculate into a degree or certificate program)

### NEW

#### First time college student

- Complete the **Application for Admissions** and submit it with the \$20.00 application fee.
- Submit **proof of high school** completion or GED completion (submit transcript upon admission followed by a final high school transcript after graduation)
- Submit proof of **immunization records** for measles, mumps, rubella (MMR), and varicella. (MMR requirement waived if born prior to January 1, 1957. Varicella requirement waived if born prior to January 1, 1980) Immunization form available on NCCC website [www.nwcc.commnet.edu](http://www.nwcc.commnet.edu)
- After receipt of your application, information regarding placement testing will be sent to you via email. You may also contact the Admissions Office to schedule a date for placement testing at 860-738-6330. Placement testing is required for all new students prior to enrollment.\*
- Sign application in the **Three** designated areas on page 4 of application.

\* SAT scores of 550 Math, 450 Critical Reading and Writing satisfy the testing requirements.

### TRANSFER

#### Have attended a college other than NCCC prior to enrollment at NCCC

- Complete the **Application for Admission** and submit it with the \$20.00 application fee. (If you applied to another CT community college, this fee is waived).
- Submit **proof of high school** completion or GED completion (diploma or transcript).
- Submit proof of **immunization records** for measles, mumps, rubella (MMR), and varicella. (MMR requirement waived if born prior to January 1, 1957. Varicella requirement waived if born prior to January 1, 1980) Immunization form available on NCCC website [www.nwcc.commnet.edu](http://www.nwcc.commnet.edu)
- Submit **transcripts** of previous course work to determine if the computerized **Placement Test** can be waived. If you are in a degree/certificate program and are requesting an official transfer evaluation, an official copy must be requested and sent from previous college(s) to NCCC Admissions Office.
- Sign application in the **Three** designated areas on page 4 of application.

### RE-ADMIT

#### Haven't been back to NCCC in two or more years

- Submit **Readmission Application** available at the admissions office and online.
- Please call the **Admissions Office** to verify that we have all the records needed for you to register including:
  - Proof of high school or GED completion
  - Immunization records
  - Placement Test results or completed Math or English courses.

### NON-DEGREE

#### Must be Part time-Not eligible for financial aid

- Complete the **Application for Admissions** and submit it with the \$20.00 application fee.
- Include unofficial college transcripts (*to show that course prerequisites are met*) OR call 860 738-6330 to schedule a placement test.
- Sign application in the **Three** designated areas on page 4 of application.
- Complete course registration form.
- Submit all documents. (Fax: 860-738-6437)



**NCCC** *The small college that does great things*

### STUDENT CREDIT CARD

\_\_\_\_ Visa \_\_\_\_ MasterCard

Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ Sec Code \_\_\_\_\_

Signature \_\_\_\_\_

### Financial Assistance

A diverse financial aid program is available to students who are in need of financial assistance. Financial Aid Office: Telephone: 860-738-6326. Students must apply for Financial Aid online at [www.nwcc.commnet.edu](http://www.nwcc.commnet.edu) and click on to the Financial Aid link.

For directions to the college please see our web page at [www.nwcc.commnet.edu](http://www.nwcc.commnet.edu)

### Office of Admission

Northwestern Connecticut Community College  
Park Place East • Winsted, CT 06098-1798  
(860) 738-6330  
[admissions@nwcc.commnet.edu](mailto:admissions@nwcc.commnet.edu)

### Veterans

Veterans are encouraged to contact the Veterans Counselor. Waivers of tuition may be available and the Veterans Counselor will assist veterans with the appropriate forms. To expedite the process for applying for benefits, veterans should bring a DD214 (separation papers) to the Veterans Counselor. Telephone: 860-738-6306.

### Students with Physical and/or Learning Disabilities

It is highly recommended that students with physical and/or learning disabilities contact the Counselor for Students with Disabilities. Telephone: 860-738-6307 or email: [rdennerlein@nwcc.commnet.edu](mailto:rdennerlein@nwcc.commnet.edu) to discuss information about accommodations.

### International Students

International students must apply by June 1 for the fall semester and October 1 for the spring semester. Please refer to the college website for specific requirements. [www.nwcc.commnet.edu](http://www.nwcc.commnet.edu)

## Degree And Certificate Programs Offered By NCCC:

### Associate Degree Programs

Allied Health Administration	C11CB74	Fine Arts/Art	C11CB20
Animation & Video Arts	C11CA08	Graphic Communication Design	C11CB32
Business and Management Administration:	C11CA67	General Studies	C11CB29
Accounting Option	C11CB75	Human Services	C11CB35
Banking Option	C11CB76	Interpreter Preparation Program:	
Marketing & Sales Option	C11CB61	ASL/English	C11CB36
Computer Systems Technology	C11CA90	Liberal Arts and Sciences (A.A.)	C12CB55
Criminal Justice	C11CB10	Liberal Arts and Sciences (A.S.)*	C11CB55
Deaf Studies	C12CA33	Medical Assistant	C11CA82
Early Childhood Education	C11CA27	Physical Therapist Assistant	C11CA13
Environmental Science:	C11CB80	Technology Studies	
Natural Resources Option	C11CB81	Engineering Technology Option	C11CB15
		Industrial Technology Option	C11CA23
		Veterinary Technology	C11CA25
		Therapeutic Recreation	C11CA36

### Undeclared Major

Non-Degree (CZ99) No selection at this time.

Note: If you intend to apply for financial aid you cannot select this option: you must select a program. Also, college policy requires that all students enroll in a degree or certificate program at the completion of 12 credits.

\* Transfer Pathways: Biology, English, Forensic Science, History, Psychology, Teaching (*Early Childhood, Elementary, Secondary*)

### Certificate Programs

Adventure Education	C13CJ13	Digital Publishing	C13CJ09	Medical Assisting	C13CJ59
Child Development Associate Prep	C13CJ62	Fine Arts	C13CJ01	Photography	C13CJ02
Computer Business Applications	C13CJ65	Graphic Design	C13CJ36	Therapeutic Recreation	C13CJ51
Computer Help Desk	C13CJ17	Health Career Pathways	C13CK55	Veterinary Assistant	C13CJ05
Computer Programming	C13CJ67	Home Child Care	C13CJ37	Video Production	C13CJ03
Computer Servicing Technician	C13CJ31	Hospital Patient Care Technician	C13CJ04	Webmaster/Internet Design	C13CJ56
Deaf Studies	C13CJ81	Human Services	C13CJ39	Marketing and Sales*	
				Medical Billing and Coding*	

### Special Admission

Pre-Physical Therapist Assistant (*Consortium Program with NVCC*) - Choose General Studies & C11CA13  
Pre-Nursing (*Choose General Studies and Health Career Pathways*)

\*Please call Admissions Office for Coding.



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For Office use only	
BANNER @	
Entered by/date _____	
Admit Type _____	Student Type _____
Ability to Benefit met ____ Yes ____ No	
Application Fee paid ____ Yes ____ No	
Cash ____	Check # _____ Waived _____
Credit Card _____ Deferred _____	

## APPLICATION FOR ADMISSION

**Applicant's Legal Name** \_\_\_\_\_  
(Last) (First) (Middle)

**Former Last Name(s)** \_\_\_\_\_ - - / /  
(Social Security Number) (Date of Birth) (Gender: M/F)

(Social Security Number is requested for purposes of financial aid, Federal income tax benefits, the provision of some College services, accuracy of student records and other business purposes.)

**Mailing Address** \_\_\_\_\_  
Street City State Zip

**Permanent Address** \_\_\_\_\_  
Street City State Zip

**Telephone** \_\_\_\_\_  
Home Work Cell

**E-mail** \_\_\_\_\_  
(used for correspondence from the College)

**Have you ever attended this college?**  Yes  No If yes, when? \_\_\_\_\_  
**Have you previously attended a CT Community College?**  Yes  No If yes, where? \_\_\_\_\_  
**For which semester are you applying?**  Fall (Sept-Dec)  Spring (Jan-May)  Winter (Dec-Jan)  Summer (Jun-Jul) **Year** \_\_\_\_\_

**CITIZENSHIP**

Are you a United States citizen?  Yes  No If no, are you a Permanent Resident? (Green Card holder)  Yes  No

**ETHNICITY/ RACE**

Please provide the following ethnicity and race data. This information is requested on a Voluntary basis by the U.S. Department of Education, National Center for Education Statistics. Your answer will not affect admission to or registration in the college.

Do you consider yourself to be Hispanic/Latino?  Yes  No

What is your race? Select one or more:

- White(10)     Black or African American(20)     Asian(45)     American Indian or Alaskan Native(50)
- Native Hawaiian or Other Pacific Islander(80)     Other(90)

**FAMILY EDUCATIONAL BACKGROUND**

Do either of your parents hold a Bachelor's Degree (4-year College Degree) or higher?  Yes  No

**MILITARY STATUS**

- Are you currently on active duty with the U.S. armed forces?  Yes  No (ACTD)
- Are you currently a member of the National Guard or Reserve?  Yes  No (NGRE)
- Have you ever served in the U.S. armed forces?  Yes  No (VET1)
- Are you a dependent of a member of the U.S. armed forces?  Yes  No (VETD)

If you answered "Yes" to any of these questions you may be entitled to benefits and you should meet with the College's Veterans Certifying Official (VCO).

**IN-STATE TUITION**

1. I am eligible for in-state tuition because I have continuously resided in Connecticut for at least one year and Connecticut is my permanent home. \_\_\_\_ Yes \_\_\_\_ No
2. Even though I answered "No" to the question above, I claim and can demonstrate through documentation that I am eligible for in-state tuition. \_\_\_\_ Yes \_\_\_\_ No

*Out-of-state students may be eligible for a reduced tuition rate through the NEBHE program. For details, see the college catalog or website.*

3. \_\_\_\_ Check here if applying under the New England Regional Student program (NEBHE).

**If you answered "Yes" to question #2 or checked question #3, you must submit a "Declaration of Eligibility for In-State or NEBHE Tuition" for review and determination of eligibility.**

**DEGREE STATUS**

In which Degree/Certificate program are you planning to enroll? \_\_\_\_\_  
Use list of majors/codes on page 2. Please write major name and code above.

**HIGHEST DEGREE LEVEL (check one only)**

- No High School Diploma or GED(01)
- Undergraduate Certificate (05)
- Master's Degree (09)
- First Professional Degree (JD, MD, DDS, LLB) (12)
- High School Diploma or GED(02)
- Associate's Degree (07)
- Other Advanced Degree (10)
- Sixth-Year Certificate (13)
- Some College (06)
- Bachelor's Degree (08)
- Doctoral Degree (11)

**EDUCATIONAL GOALS**

- Certificate (credit) (CT)
- Associate's Degree (DG)
- Developmental (College Preparation) Education (DV)
- Fulfill other college's requirement (AC)
- Transfer with an Associate's Degree (DT)
- Transfer without an Associate's Degree (DN)
- Job Preparation/Retraining Course (JB)
- Job Promotion (JP)
- Personal Development Course(s) (PD)
- Improve English Skills/Proficiency (ES)
- Unsure at this time (UN)
- Other Goal (NL) \_\_\_\_\_

**ACADEMIC BACKGROUND**

Do you have a High School Diploma?  Yes  No  Pending Graduation Year \_\_\_\_\_  
 Name of High School \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_  
 Do you have a General Equivalency Diploma (GED)?  Yes  No Year \_\_\_\_\_ GED Number \_\_\_\_\_ Town/State \_\_\_\_\_  
 Do you have an Adult High School Diploma?  Yes  No Graduation Year \_\_\_\_\_ Town/State \_\_\_\_\_  
 Do you have a Home School Diploma?  Yes  No Graduation Year \_\_\_\_\_ Town/State \_\_\_\_\_  
 Have you participated in the High School Partnership Program through the CT Community Colleges?  Yes  No  
 Have you participated in the College Career Pathways/Tech Prep Program through the CT Community Colleges?  Yes  No

**PREVIOUS COLLEGE BACKGROUND**

College/University Name	State	Dates of Attendance	Graduation Date	Degree Awarded
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**INTERNATIONAL STUDENT INFORMATION**

Are you an International Student who needs an I-20 form for an F1 Visa?  Yes  No  
 Other Visa Holder (indicate type) \_\_\_\_\_ Visa Admission Number \_\_\_\_\_  
 Visa Start Date \_\_\_\_\_ Visa End Date \_\_\_\_\_  
 International Address \_\_\_\_\_

**EMPLOYMENT INFORMATION**

Employed Full Time  Employed Part-time  Unemployed  
 Name of Employer \_\_\_\_\_ Address of Employer \_\_\_\_\_  
 Title/Position \_\_\_\_\_ Does your Employer have a Tuition Reimbursement Program?  Yes  No

**E-MAIL COMMUNICATIONS**

I request the College forward to me at the e-mail address I have provided all correspondence, including personally identifiable information pertaining to me from College records that are protected by FERPA.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CONSENT FOR THE DISCLOSURE OF EDUCATION RECORDS**

I understand that to maintain accurate student records, including the records pertaining to my attendance at the College, and for other necessary business purposes, the College may need to release or provide access to personally identifiable information in its records pertaining to me to another College in the Community College System or to the System's administrative office. Accordingly, I hereby authorize the College to release or allow access to such information to those indicated for the purposes described.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I certify with my signature below that I am the applicant and that the information I have provided above is accurate. If admitted, I pledge to comply in good faith with all the rules and regulations of the College. I realize that any misleading information provided by me on this application may be cause for dismissal. I understand that information collected in this application is for reporting purposes only and will not be used in the selection process for admission.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature (if under 18) \_\_\_\_\_ Date \_\_\_\_\_