



# Non-Credit Registration Form

Mail to: Northwestern Connecticut Community College  
 Park Place East / Winsted, CT 06098 / Phone: 860-738-6484 or 860-738-6444 / Fax: 860-738-6453

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ MI \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_

**Student Status (circle one)**

New *(first time at NCCC or any CT Community College)*

Returning *(Attended NCCC or other CCC. Were you registered under another name? If so, please print name. ie Maiden name)*

Social Security No. - -	Sex (circle) M F	Date of Birth / /
Phone (H) ( )	Phone (Cell) ( )	
CT Resident (circle) Yes No	US Citizen (circle) Yes No	
<b>Ethnicity</b>		
<input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Non-Hispanic/Non-Latino <input type="checkbox"/> Choose not to respond (none)		
<b>Race</b>		
<input type="checkbox"/> White(10) <input type="checkbox"/> Black or African American(20) <input type="checkbox"/> Asian(45) <input type="checkbox"/> American Indian or Alaskan Native(50) <input type="checkbox"/> Native Hawaiian or Other Pacific Islander(80) <input type="checkbox"/> Other (90) <input type="checkbox"/> Choose not to respond (60)		

NON-CREDIT REGISTRATION FORM

CRN#	Course Title	CEU	Dates	Fee
<b>TOTAL</b>				

**REFUND POLICY:** NCCC reserves the right to change instructors, cancel or reschedule a program in the event of insufficient enrollment or unforeseen circumstances. If your course is canceled, you will have the option of applying your course fee to another class or you will receive a full refund. If you are unable to attend a course you must withdraw at least FIVE WORKING DAYS before the first scheduled meeting in order to receive a refund. Some programs have different payment options and/or limited refund policies. Contact us for details.

**X**  
 Student Signature--I have read the refund policy \_\_\_\_\_ Date \_\_\_\_\_  
 Payment Method :  
 Cash     Check or Money Order payable to NCCC enclosed.

Visa     Mastercard     Discover Number \_\_\_\_\_  
 Billing address zip code \_\_\_\_\_  
 Expiration Date \_\_\_\_\_ 3 Digit Security Code \_\_\_\_\_  
 Name on Card \_\_\_\_\_

**Three ways to register:**

- FAX:** Fax the registration form with your Mastercard/Visa/Discover information to (860) 738-6453
- IN PERSON:** Bring the registration form and payment to the Continuing Education Office, 56 Park Place, Monday-Friday between 9am - 4pm.
- MAIL IN:** Send this registration form to the above address along with a check or money order payable to NCCC or Mastercard/Visa/Discover information. Course fees are payable at the time of registration. You are registered for a class unless notified otherwise.